

January 2024

Dear parents/carers,

**Re: Reminder: Additional Inset Day**

In my letter at the end of last term, I informed you that there will be an additional Inset Day on Monday 29<sup>th</sup> January 2024 and promised to send you a reminder closer to the time.

This day was granted by the Board of Directors for Excalibur Academies Trust to support the ongoing improvement of provision at John O'Gaunt. School staff will be working on site that day, undertaking important training and development work for the benefit of the school community.

Students should not be in school next Monday. Instead, they will be learning remotely and work will be set via Class Charts for students to complete at home. The work will be marked 'RL: Monday 29th January 2024'.

All students should return to school on site on Tuesday 30<sup>th</sup> January 2024 for an 8.45am start as usual.

If you have any queries about these arrangements, then please do not hesitate to contact the school.

Yours sincerely,



**Mr R Hawthorne**  
**Principal**