

Parent Remote Learning Agreement

Date implemented June 2020

Purpose

The purpose of this agreement is to ensure that parents and carers are aware of your and your children's responsibilities around remote learning, including the use of ICT. Other policies that refer to the use of ICT in and out of school are the ICT Acceptable Use Policy, the Anti-Bullying policy and the Child Protection (Safeguarding) Policy and Guidance.

Scope and Definitions

This agreement applies to all parents and carers responsible for pupils who use or access information, resources or teaching either using the school's equipment or a device that is not the property of the school.

Rules of the Agreement

In addition to the rules for accessing remote learning that have been sent to pupils to give guidance on their use of ICT and online behaviour we would ask that parents and carers should offer their support by

- Providing a workspace for the child that is, as far as possible, quiet, safe and free from distractions with an adult nearby if needed. The use of a bedroom should be avoided wherever possible. Please note that your child may be offered the opportunity to take part in communications with their teacher and classmates. This will be referred to as 'live' teaching and may be with the whole class, a small group or on a one to one basis. When this is on a one to one basis, for example an instrumental music lesson, there should be an adult nearby. The school reserves the right to record the calls for safeguarding purposes. Pupils should generally only use audio capability to join these sessions and should only enable their video capability if this is specifically requested by the teacher.
- Your child should be suitably dressed to take part in any call. The Head of School will contact you if your child does not follow this or any of the other guidelines for behaviour during face to face communication.
- Face to face communication will form part of the teaching available to pupils. Parents should contact staff through the normal email channels.
- To make sure the school is compliant with data protection laws, parents should not record, share or comment on public forums about any audio or video communication from individual teachers.

Safeguarding Support

The school regularly updates its Child Protection and Safeguarding Policy and has added a section on keeping children safe when they are being educated remotely. Parents should maintain their usual awareness and monitoring of their children's online activities and promote safe internet use at home. Mr Zell (Designated Safeguarding Lead), Mrs Kirwan (Deputy DSL), Mrs Walker and Ms Arden-Hunt can be contacted by email should you have any concerns or if you would like further information on issues such as e-safety or cyberbullying.

As soon as we receive your signed agreement, we will be able to include your child in our videoconferencing lessons. Please sign and date below to indicate your acceptance of the Remote Learning Agreement for yourself and your child. This can be attached & returned by email to JOGOoffice@excalibur.org.uk

Student name: (PRINT) _____ Tutor / Year Group _____

Parent name: (PRINT) _____

Signed: _____ Date: _____