

29th June 2021

Dear Student,

Re. TAGs (Teacher Assessed Grades) process

As you may be aware, schools across the country have now submitted all the grades needed for your GCSE courses. Your results will be available on 12th August and I will write to you again once we know more about COVID restrictions, so that you are able to collect your results safely.

As schools we also must make students aware of the appeals process. At JOG, we have followed all the JCQ recommendations as follows:

- You all signed two declaration forms to certify that your teachers had followed procedures correctly and that you had been kept informed throughout the process.
- You (and your parents) received notification of the list of evidence that would be used to determine the final grade for each subject. Your teachers showed and discussed this evidence in lessons (this is also available on our website).
- You (and your parents) have had access to our TAG policy, also available on our website.
- All students who were eligible for Access Arrangements received the support they needed, i.e. 25% extra time.
- I spoke to all of you during an assembly I led and informed you that you had to report any impairment you may have had during any assessments, so that we could apply special consideration to one or more of your grades, as appropriate. All students who informed us have had special consideration / mitigating circumstances applied as part of the TAGs' process.
- All subjects had all their assessments standardised and / or moderated within school and at least one full assessment standardised and moderated with other schools in our Trust.
- All individual grades were discussed and reviewed at subject and Faculty level. They were also checked individually before being uploaded.
- Examination Boards have requested a sample of students' work to check assessments, marking and final grade award as part of their formal Quality Assurance checks on the school.

I do not anticipate, therefore that appeals will be necessary but if following your results you feel that you have grounds for appeal, you should refer to the flowchart (attached) and complete the appeals form (also attached); both documents have also been uploaded to our website. There are two reasons why you could appeal:

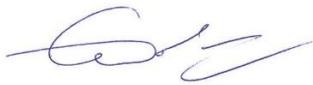
1. School has failed to follow procedures and you believe that there has been an administrative error made in relation to one or more of your results. This must be checked by school and we will therefore do so if necessary.
2. One of your teachers has made the wrong academic judgement (also referred to as unreasonableness). In this case, all your evidence for that grade will be forwarded to the awarding organisation for an independent review. Please note that if one or more of your grades are reviewed, this could lead to three possible outcomes:
 - Grade(s) go(es) up
 - Grade(s) remain unchanged
 - Grade(s) go(es) down

If you make an appeal, please note that you need to do so by September 3rd, using the form referred to above and email it to the [JOG Office](#). School will not respond until September 1st (if you complete the form early) as the Office will be closed during the holiday period. As a school, we will respond promptly but be aware that no appeal can be considered if you miss the above deadline. You should also note that awarding organisations will not accept appeals directly from students or parents; your appeal must come through school.

You should also know that the Examination Boards will offer GCSE exams in all their subjects, in the autumn term, which means that if you are disappointed with one or more of your results, you could sit the examination in October / November time, in your new centre (College or Sixth-Form).

I do believe that at JOG, we have taken every step possible to award each student in each individual subject, the grades they deserved based solely on the evidence provided. I hope that you will be happy with your results, on August 12th. Until then, I wish you all a wonderful summer.

Very best wishes,

A handwritten signature in blue ink, appearing to be 'C Walker', written in a cursive style.

Mrs C Walker
Vice Principal

Copy – Year 11 Parents / Carers