

5th June 2020

Dear Parents and Carers,

Draft Proposal for Year 10 Provision

Following the publication of the Government's guidance on allowing small groups of students in Y10 back into school from 15th June 2020, we have been working hard to ensure we are well prepared for students in these year groups to attend school for some time during Term 6. We have written detailed risk assessments and revised our procedures in line with the government's guidelines, prioritising the safety of pupils, staff and parents.

We realise that parents will want to know our plans in more detail and we intend to publish this information in due course, including how we will operate the school to manage risks and ensure that students and staff are safe.

However, to help us make these plans we would really appreciate your help in providing us with some information. I have set out below our draft plans for how we might structure the week for Y10 students. Essentially, the intention is that students will attend school once per week for the remainder of the term for some face-to-face support from teachers. They will have weekly contact with English, Maths and Science teachers and Options teachers on a rotational basis over the course of the term.

We are asking you to use this information to help you decide if, on the basis of the sort of structure set out below, you intend to ask your son/daughter to attend. Finding this out will help us plan for the safe working of the school site and plan operational and transport arrangements.

Please can we therefore ask that you follow this link and complete the very brief survey to assist our planning: <https://forms.office.com/Pages/ResponsePage.aspx?id=pL64lYeN6E6E77cZGYWgyquYQU8YarxHhv-Kheb8A-RUNDBSWDNONU5WS1NGWVQ3SVpUMjRJVjJLNi4u>. This should not take you more than 1 minute to complete. Please can I respectfully ask that you complete this as soon as possible to assist our planning. The survey will close at **12.00pm on Monday 8th June 2020**.

The timetable below will operate with the following aims:

- To provide some repeated face-face contact time, mainly with core subjects (but with some Options subjects) to review content/check understanding/do *some* pre-teaching of new concepts to **supplement ongoing remote learning**
- Remote learning remains the predominant mode of education during this term
- To maintain government guidelines re: social distancing in enclosed spaces and numbers on site (e.g. no greater than 25% of Y10 cohort on site etc.)
- To minimise the number staff on site
- To minimise movement on site and opportunity for gathering
- To minimise time on site
- To minimise interaction between those attending
- This provision is proposed only if it is deemed possible and safe to do so, within the guidance set out by the DfE and Excalibur Trust.

The cohort will be split into four groups and only one group will attend site on any single day. If numbers demand it, we will add a fifth group and split the provision across all five days. Our current arrangements for vulnerable children and those of key workers will continue as normal and will run separately to the timetable for Y10.

Activity/Time	MONDAY	TUESDAY (Group A)	WEDNESDAY (Group B)	THURSDAY (Group C)	FRIDAY (Group D)
AM Reg: 8.45-9.00	No Year 10 students on site Key Worker provision continues as normal	Registration/pastoral checks/assemblies			
P1: 9.00-9.50		Option subject on rotation/wellbeing	Option subject on rotation/wellbeing	Option subject on rotation/wellbeing	Option subject on rotation/wellbeing
P2: 9.50-10.40		English	Maths	Science	English
Break (10.40-11.00)		Students can purchase lunch/snacks from the servery at this time			
P3: 11.00-11.50		Maths	English	Maths	Science
P4 11.50-12.40		Science	Science	English	Maths
PM Reg: 12.40-12.50		Final messages/FSM students collect lunch packs/students depart			

This draft plan has been drawn up in accordance with the guidance from the DfE and Excalibur Trust. As you can see, the working day is different to a normal; school day and this is to ensure the safest working practices for both students and staff.

Thank you in anticipation for your support with this stage of our planning and I trust that this information is clear and helpful but please do not hesitate to contact the office if you do have any queries. Otherwise, we will be in touch again with further guidance during the next week.

Yours sincerely



Richard Hawthorne
Head of School

Links to DfE guidance can be found here:

- <https://www.gov.uk/government/publications/closure-of-educational-settings-information-for-parents-and-carers>
- <https://www.gov.uk/government/publications/closure-of-educational-settings-information-for-parents-and-carers/reopening-schools-and-other-educational-settings-from-1-june>